

## Central Station Monitoring Procedures

Retrieve and print the following web site files to obtain the applications and procedures in order to obtain a Central/Remote Station Service License

- ◆ Central Station Application (Central Station Company License Application)
- ◆ Central Station Resident Agent App (Resident Agent's Application)
- ◆ Regulation 703 Chapter 8 (Go to [www.statefiremarshal.delaware.gov](http://www.statefiremarshal.delaware.gov) current "Fire Regulations" "Regulation 703", look for Chapter 8 Licensing & Reporting Requirements for Central Station and Remote Station Services)
- ◆ CS procedures (Central Station procedures to obtain license)

Follow the instructions on the Central Station Company License and Resident Agent's Applications and CS procedures.

### **NOTE:**

**These applications are to be downloaded, typed or handwritten, and submitted to the office with an original signature. Do not submit license or resident agent's applications by E-mail.**

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## **PRE-LICENSING INFORMATION**

**DELAWARE STATE FIRE MARSHAL'S OFFICE** – applications, forms and instructions are on the Web site at [www.statefiremarshal.delaware.gov](http://www.statefiremarshal.delaware.gov). Under **SERVICES**, click **Licensing**. Or e-mail Kathy Moore at [Katherine.Moore@state.de.us](mailto:Katherine.Moore@state.de.us)

**DELAWARE BUSINESS LICENSE** - contact the *Division of Revenue* at (302) 577-8238 or (302) 577-8230 OR <http://www.state.de.us/revenue/default.shtml>

**NFPA** (National Fire Protection Association) – (800)344-3555; (617)770-3500 – or [www.nfpa.org](http://www.nfpa.org) [contact NFPA directly if you need any reference materials]

### **DIVISION OF PROFESSIONAL REGULATION**

*Master Electrician's License (302) 744-4504*

### **DELAWARE STATE POLICE**

*Burglar License (302) 739-5991*

## **POST-LICENSING INFORMATION**

**Plan Review Information** – applications, forms and instructions are at [www.statefiremarshal.delaware.gov](http://www.statefiremarshal.delaware.gov). Under **SERVICES**, click **Plan Review Program** to retrieve information for fire protection system plan submissions.

**Quality Assurance Program Information** (inspecting, testing and maintaining fire protection systems) – state inspection forms, instructions and information at [www.statefiremarshal.delaware.gov](http://www.statefiremarshal.delaware.gov). Under **SERVICES**, click **Quality Assurance Program**.