



STATE OF DELAWARE
OFFICE OF THE STATE FIRE MARSHAL

GROVER P. INGLE
STATE FIRE MARSHAL

DOVER OFFICE
HEADQUARTERS

Effective July 1, 2022, the following guidelines shall be used regarding existing fire sprinkler systems and fire pumps:

1. Up to 10 sprinkler heads, outside of the hydraulically most demanding area, may be relocated without formal plan submission provided there is no change in hazard classification in the area where work is to be performed.

A letter shall be sent to the Fire Protection Specialist handling the project stating the head manufacturer, SIN #, and total number of heads replaced/relocated for number 1 above.

2. Any head relocation within the hydraulically most demanding area shall require a formal submission for plan review and approval.
3. Projects involving more than 10 sprinkler heads or branch line relocation shall require a formal submission for plan review and approval.
4. Projects converting a system from wet to dry system, dry to wet system, or wet to preaction system shall require a formal submission for plan review and approval.
5. Projects creating an antifreeze loop shall require a formal submission for plan review and approval.
6. Projects involving the replacement of a fire pump controller, fire pump, or other fire pump components shall require a formal submission for plan review and approval.

If you have any questions, please contact the Division Supervisor in charge for the county in which the project is located:

<u>New Castle County</u>	James G. Facciolo	302-323-5365
<u>Kent/Sussex Counties</u>	Duane T. Fox, Jr.	302-856-5298

**Please note that projects located within the City of Wilmington, City of New Castle, City of Newark, and City of Dover may have separate submission requirements; please contact their respective Fire Marshal's Office directly for guidance.

Sincerely,

John W. Rudd, CFPS, CFI-II, CFPE
Chief of Technical Services Division