



STATE OF DELAWARE  
 OFFICE OF THE STATE FIRE MARSHAL  
 1537 CHESTNUT GROVE ROAD  
 DOVER, DELAWARE 19904-1544  
 PHONE (302) 739-4447 / FAX (302) 739-3696



*Attach Check or Money Order for Permit Fee: \$25.00*

**APPLICATION FOR AMUSEMENT ATTRACTION SITE PERMIT**

Date: \_\_\_\_\_

1. Name & Address of Sponsoring Organization: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
2. Individual for Contact: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
 E-mail: \_\_\_\_\_
3. Exact Location of the Amusements: \_\_\_\_\_  
 \_\_\_\_\_
4. Date(s) of Attraction: \_\_\_\_\_
5. Hours Open to Public: \_\_\_\_\_
6. Amusement Ride Vendor Name, Address and Phone: \_\_\_\_\_  
 \_\_\_\_\_
7. Amusement Ride Representative for On Site Contact and Cell Phone: \_\_\_\_\_  
 \_\_\_\_\_

**APPLICATION IS HEREBY MADE FOR A PERMIT TO CONDUCT AN AMUSEMENT ATTRACTION. ALL PROVISIONS OF THE STATE FIRE PREVENTION REGULATIONS AND LAWS OF THE STATE OF DELAWARE, ADOPTED CODES AND ORDINANCES SHALL BE ADHERED TO.**

<b><u>Fire Marshal Use Only</u></b>	
Date Rec'd:	_____
Check #:	_____
Fee Rec'd:	_____
Expiration Date:	_____

\_\_\_\_\_  
 Signature of Applicant

\_\_\_\_\_  
 Title

## **AMUSEMENT ATTRACTION SITE PERMIT INSTRUCTIONS**

**Amusement Attraction Site Permit applications must have proper documents submitted per event:**

- **Amusement Attraction Site Permit application completed and signed.**
- **A diagram of the event grounds showing the area for the amusement rides, the location of all buildings, stages, concessions, tents, etc...**
- **A check or money order in the amount of \$25.00 made payable to “State of Delaware”.**

**All applications, diagrams, and checks must be legible to be processed.**

### **NOTICE:**

**Amusement rides are required to be registered annually with the Office of the State Fire Marshal by the amusement ride vendor.**

### **Reference Materials:**

- **DE State Fire Prevention Regulations**
- **Delaware State Code – Title 16, Chapter 64**

**Visit us at: [www.statefiremarshal.delaware.gov](http://www.statefiremarshal.delaware.gov)**

**Contact the Office of the State Fire Marshal to schedule the amusement attraction site inspection.**