

OFFICE OF STATE FIRE MARSHAL



Delaware Fire Service Center
 1537 Chestnut Grove Road
 Dover, DE 19904-1544
 www.statefiremarshal.delaware.gov

LICENSING DIVISION
 Phone (302)739-4394 Fax 302-739-3696

IN-HOUSE FIRE PROTECTION SYSTEMS LICENSE APPLICATION
FIRE ALARM SIGNALING SYSTEM

DATE _____

Company Name _____

Site/Location _____

Full Business Address _____

Telephone # _____ **FAX #** _____

E mail _____

Name of Certificate Holder(s) _____

Delaware Association/Professional Engineers Registration # _____

CHECK BLOCKS OF SYSTEMS THAT YOU WISH TO TEST, INSPECT AND MAINTAIN

FIRE ALARM SIGNALING SYSTEM

TYPE OF SYSTEM	INSPECT	TEST	MAINTAIN
PROPRIETARY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EMERGENCY VOICE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EMERGENCY AND STANDBY BY POWER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LOCAL ALARM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AUXILIARY ALARM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
REMOTE ALARM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOUSEHOLD FIRE WARNING EQUIPMENT SYSTEMS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

 SIGNATURE OF APPLICANT

 DATE

For Office Use Only:

Check Number	Date	Amount	Lic Number(s)	Date Issued

Refer to Delaware State Fire Prevention Regulations 703, Chapter 6 for Fire Alarm and 703, Chapter 7 for Fire Suppression License Requirements.

- The in-house licensee must maintain a current business address within the United States of America.
- The in-house licensee must make application to the Office of State Fire Marshal, and meet the requirements of the Delaware State Fire Prevention Regulations.
- Appropriate fees must be submitted at time of application (see Appendix E)
- The in-house licensee must hold a current State of Delaware Business License and be registered with the Secretary of State.
- The in-house licensee must provide a Certificate of Insurance for Liability and specifically stating proof of Delaware Workman's Compensation with a ten (10) day prior written cancellation notice. Liability insurance coverage of not less than \$250,000 per person minimum and \$500,000 per accident minimum. For in-house licensees that are self-insured, an affidavit to that fact must be filed with the Office of State Fire Marshal stating the conditions for self-insurance.
- A list of certificate holders (or those expected to become certificate holders) including certificate number and the category(s) in which they are certified.
- The in-house licensee's certificate holder must make application to the Office of State Fire Marshal.

If you should have any questions, please feel free to contact Office of the State Fire Marshal, License Division at (302) 739-4394.