



OFFICE OF THE STATE FIRE MARSHAL



TENT PERMIT APPLICATION

New Castle County	Kent County	Sussex County
Delaware Fire Service Center 2307 MacArthur Road New Castle, DE 19720-2426 302-323-5375/Fax 302-323-5366	Delaware Fire Service Center 1537 Chestnut Grove Road Dover, DE 19904-1544 302-739-4447/Fax 302-739-3696	Delaware Fire Service Center 22705 Park Avenue Georgetown, DE 19947-6303 302-856-5600/Fax 302-856-4607

Return completed application, location drawing/sketch, certificate of flame resistance, and a check or money order in the amount of \$100.00 made payable to the STATE OF DELAWARE

Date: _____

Applicant / Organization Name: _____

Applicant / Organization Address: _____

Contact Name: _____

Contact Phone: _____

Location of Tent(s): _____

Maximum Occupancy: _____

Date of Event: _____

Date of Tent Install: _____

E-mail Address: _____

Did certificate of flame resistance accompany this application? Yes No

APPLICATION IS HEREBY MADE FOR A TENT PERMIT, AND SHALL COMPLY WITH ALL PROVISIONS OF THE FIRE PREVENTION RULES AND REGULATIONS OF THE STATE OF DELAWARE, ADOPTED CODES AND ORDINANCES.

FIRE MARSHAL USE ONLY

8UYFWWjYX: _____
7\YW_.: _____
: YYFWWjYX: _____
Permit: _____
9l dJfUcb'8UY: _____

Signature of Applicant/Title

TENT PERMIT INSTRUCTIONS

- Complete application in its entirety with applicant's signature and title
- Attach location drawing or sketch showing where tents are to be erected and location of fire lane(s)
- Attach a certificate of flame resistance (per tent)
- Attach a check or money order in the amount of ***\$100.00*** (no cash) made payable to ***"State of Delaware"***
- Mail or hand deliver to the Office of the State Fire Marshal in county where tent will be located
 - o New Castle County- 2307 MacArthur Road, New Castle, DE 19720-2426
 - o Kent County - 1537 Chestnut Grove Road, Dover, DE 19904-1544
 - o Sussex County - 22705 Park Avenue, Georgetown, DE 19947-6303
- All applications, location drawing and/or sketch, and check must be legible to be processed

DO NOT FILL IN - FOR FIRE MARSHAL'S OFFICE USE ONLY

Date Inspected: _____ Inspected By: _____

Electrical Inspection Date: _____

Electrical Inspection Agency: _____

FLAME RESISTANCE CERTIFICATE	YES	NO
ELECTRIC ON SITE	YES	NO
LPG NOT < 5 FT FROM TENT	YES	NO
FIRE EXTINGUISHERS	YES	NO
EXIT SIGNS	YES	NO
EMERGENCY LIGHTING	YES	NO
FLAMMABLE LIQUIDS / GASES	YES	NO
NUMBER OF EXITS	_____	