



# OFFICE OF THE STATE FIRE MARSHAL

## TENT PERMIT APPLICATION



<i>New Castle County</i>	<i>Kent County</i>	<i>Sussex County</i>
Delaware Fire Service Center 2307 MacArthur Road New Castle, DE 19720-2426 302-323-5375/Fax 302-323-5366	Delaware Fire Service Center 1537 Chestnut Grove Road Dover, DE 19904-1544 302-739-4447/Fax 302-739-3696	Delaware Fire Service Center 22705 Park Avenue Georgetown, DE 19947-6303 302-856-5600/Fax 302-856-4607

*Return completed application, location drawing/sketch, certificate of flame resistance, and a check or money order in the amount of \$100.00 made payable to the **STATE OF DELAWARE***

Date: \_\_\_\_\_

Applicant / Organization Name: \_\_\_\_\_

Applicant / Organization Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Location of Tent(s): \_\_\_\_\_

Maximum Occupancy: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Date of Tent Install: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Did certificate of flame resistance accompany this application?      Yes      No

APPLICATION IS HEREBY MADE FOR A TENT PERMIT, AND SHALL COMPLY WITH ALL PROVISIONS OF THE FIRE PREVENTION RULES AND REGULATIONS OF THE STATE OF DELAWARE, ADOPTED CODES AND ORDINANCES.

### FIRE MARSHAL USE ONLY

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7\YW' \_\_\_\_\_

: YFYWj YX' \_\_\_\_\_

Permit: \_\_\_\_\_

9l dlfUjcb'8UY' \_\_\_\_\_

\_\_\_\_\_  
*Signature of Applicant/Title*

## TENT PERMIT INSTRUCTIONS

- Complete application in its entirety with applicant's signature and title
- Attach location drawing or sketch showing where tents are to be erected and location of fire lane(s)
- Attach a certificate of flame resistance (per tent)
- Attach a check or money order in the amount of **\$100.00** (no cash) made payable to ***"State of Delaware"***
- Mail or hand deliver to the Office of the State Fire Marshal in county where tent will be located
  - o New Castle County- 2307 MacArthur Road, New Castle, DE 19720-2426
  - o Kent County - 1537 Chestnut Grove Road, Dover, DE 19904-1544
  - o Sussex County - 22705 Park Avenue, Georgetown, DE 19947-6303
- All applications, location drawing and/or sketch, and check must be legible to be processed

### DO NOT FILL IN - FOR FIRE MARSHAL'S OFFICE USE ONLY

Date Inspected: \_\_\_\_\_ Inspected By: \_\_\_\_\_

Electrical Inspection Date: \_\_\_\_\_

Electrical Inspection Agency: \_\_\_\_\_

FLAME RESISTANCE CERTIFICATE	YES	NO
ELECTRIC ON SITE	YES	NO
LPG NOT < 5 FT FROM TENT	YES	NO
FIRE EXTINGUISHERS	YES	NO
EXIT SIGNS	YES	NO
EMERGENCY LIGHTING	YES	NO
FLAMMABLE LIQUIDS / GASES	YES	NO
NUMBER OF EXITS	_____	